

**OUTER BANKS
DETACHMENT #1264**



DETACHMENT BY-LAWS

MARINE CORPS LEAGUE

BY-LAWS

SECTION 100 – OUTER BANKS DETACHMENT #1264.

- a. The Outer Banks Detachment #1264 was incorporated as a non- profit entity on the 14th Day of June , 2007. The incorporated name as it appears on the Secretary of State Certificate is as follows:

Marine Corps League, Outer Banks Detachment

SECTION 101- POLICY.

The Outer Banks Detachment (hereafter called the Detachment) will forever be a non-political, non-sectarian, and non-partisan organization. It shall never allow itself to be used as a medium for political ambition or preferment. Preferment by reason of present or former military rank or by present or former civilian position shall not be countenanced.

SECTION 102 – PURPOSES.

The purposes for which the Detachment is formed are:

1. To preserve the traditions and promote the interests of the United States Marine Corps.
2. To band those now serving in the United States Marine Corps and those honorably discharged together in fellowship so that they may effectively promote the ideals of American democracy and freedom.
3. To fit its members for duties of citizenship and encourage them to serve as ably as citizens as they have served under arms.
4. To hold sacred the history and memory of the men and women who have given their lives in the cause of freedom.
5. To foster love for the principles which they have supported by blood and valor since the founding of the Republic.

6. To aid voluntarily and to render assistance to all Marines, as well as, their widows and orphans.
7. To perpetuate the history of the United States Marine Corps and appropriately observe the anniversaries of historical occasions of particular interest to Marines.

SECTION 103 – MEMBERSHIP.

Regular Membership: Only persons who are serving or who have served honorably in the United States Marine Corps, on Active Duty for not less than ninety (90) days and persons who are serving or who have served in the United States Marine Corps Reserve and have earned no less than ninety (90) Reserve Retirement Credit Points and U.S. Navy Corpsmen who have trained with FMF units in excess of ninety (90) days and earned the Marine Corps Device (Clasp) worn on the Service Ribbon and those who earned the Warfare Device authorized for FMF Corpsmen shall be eligible for regular membership in the Marine Corps League. Additionally, some Korean War era Marines who were ordered to active duty prior to completion of Recruit Training or Officers Training and subsequently received an Honorable Discharge prior to completion of ninety (90) days active or Reserve duty, shall be deemed eligible for Regular membership. Nothing in Section 600 (a) of the National By-Laws shall be deemed to be retroactive prior to August 10, 2002, to affect current Regular members.

Associate Membership: Those individuals not qualified for regular membership in the Marine Corps League who espouse the principals and purposes of the Marine Corps League as contained in its Congressional Charter may upon application to the Detachment be accepted for associate membership. Associate members will pay dues in the same amounts as prescribed for regular members. National Headquarters will issue a pin and membership card indicating “Associate Member”. Such members ARE NOT authorized to wear the Eagle, Globe and Anchor emblem but MAY wear the ornament device and lettering approved by National Headquarters for associate members on uniforms and cover. An associate member shall be entitled to the rights, privileges, and benefits of a regular member, however, such member shall NOT vote on a membership application, and election of Officers, or hold an elective office. Associate members may hold an appointed office at the discretion of the Detachment Commandant. The Detachment Commandant may allow Associate members to vote on its internal affairs provided such vote does not affect a policy of the Marine Corps League.

Honorary Membership: At the discretion of the Detachment Commandant an honorary membership in the Detachment may be awarded to those persons who have been of extraordinary service to the Nation, to the Community, to the United States Marine Corps, or the Marine Corps League. Honorary members are NOT entitled to the rights, privileges and

benefits available to other members. Payment of dues is not required and such membership will not be entitled to the official publication of the Marine Corps League.

Application for Membership: A standard Detachment membership application will be completed for eligible Regular and Associate members. All items on the application will be completed and the appropriate fees must accompany the application. Additionally, a copy of the applicants DD 214 or Honorable Discharge certificate must be sent with the application to the Detachment Adjutant/Paymaster for processing. These documents will be returned to the applicant after application processing has been completed.

SECTION 104 – AUTHORITY.

The supreme legislative and policymaking power of the Detachment shall be vested in its membership and the duly elected and appointed officers currently serving in their respective official capacities.

- a. The majority of eligible votes at the Detachment meeting shall carry any measure or decide any issue brought before it. Any business conducted and/or voted upon shall be considered legal and binding on the membership.
- b. Information relative to what constitutes a quorum is contained in Section 106 of these By-laws.

SECTION 105 – DETACHMENT MEETINGS.

Detachment meetings are normally held on the 2nd Tuesday of each month at a time and place designated by the Commandant. The Detachment website and quarterly newsletter will provide the date, time and place of regular meetings. Regular meetings may be replaced by other Detachment events during 'high tourist season', i.e., June, July, and August upon approval of the membership.

- a. The Commandant may call a Staff Officer meeting at a time, date and place of his choosing.
- b. The Detachment Charter (or copy), the National Colors and a Bible shall be displayed at any Detachment meeting.

SECTION 106 – QUORUM.

Presence of 15% of the membership, including two (2) officers shall constitute a quorum for the purpose of conducting Detachment business. All business so conducted shall be considered legal and binding to the membership.

SECTION 107 – MEMBERSHIP DUES.

- a. The Detachment will fix the amount of its annual membership dues, which will include the Department and National per capita dues and fees.
- b. Department and/or National dues and fees shall be forwarded to Department Paymaster with a standard transmittal form by the Detachment Paymaster (or Adjutant/Paymaster).
- c. Headquarters, Marine Corps League sends renewal notices well in advance of a membership expiration date. To maintain a “Good Standing” in the Detachment, dues must be paid prior to the expiration date. Therefore, once the member receives a renewal notice he/she shall send in a renewal check without delay.

SECTION 108 – UNIFORMS.

- a. Uniforms are not required by the Detachment.
- b. Any uniform use by Detachment members will be in accordance with National Marine Corps League, Administrative Procedures.

SECTION 109 – OFFICERS.

The following Officers of the Detachment shall be elected by the membership:

- a. Commandant
- b. Senior Vice Commandant
- c. Junior Vice Commandant
- d. Judge Advocate

A nominating committee shall be established during the month of October each year to canvas prospective candidates for the elected offices listed above. The Chairperson of this committee will be the Judge Advocate plus three (3) members in good standing. This committee will complete a slate of new officers for the next year and present the slate to the membership at the November meeting. The new slate of officers will be published on the Detachment website and Newsletter, as communications to the membership. Elections will take place at the December meeting and installation of officers will be conducted at the January meeting. Any appointed positions, selected by the newly elected Commandant, will be installed at the January meeting, as well.

Appointed positions are as follows:

- a. Adjutant/Paymaster
- b. Chaplain

- c. Sergeant-at-Arms
- d. Other positions designated by the Commandant, e.g. Web Sergeant, Public Information Officer (PIO), Quartermaster, etc.

SECTION 110 – VACANCY IN ELECTED POSITIONS.

In the event an elected becomes vacant, for any reason, the Commandant may select a person to fill the vacancy until the next regular election period. However, the membership will vote at the next regular scheduled meeting to officially place that person in the elected office. The Commandant may fill vacancies of appointed positions as required.

SECTION 111 – TERM OF OFFICE FOR ELECTED/APPOINTED POSITIONS.

The Commandant may serve in office no more than three (3) consecutive terms of one year each. Appointed positions serve for a term of one year, but may serve additional years at the discretion of the Commandant.

SECTION 112 – FINANCES.

The Commandant is ultimately responsible and accountable for all financial matters of the Detachment. The Adjutant/Paymaster is directly responsible for the accountability of all financial transactions necessary for the operation of the Detachment's daily business.

The Detachment will operate on a Calendar year basis, starting on 1 January and ending on 31 December.

- a. Adjutant/Paymaster will maintain proper documents and records and will present a financial report at each monthly membership meeting.
- b. Audits of Detachment financial records will be completed by the Judge Advocate and other members in good standing minimum once per year, during the month of October. An audit report will be presented to the membership at the next regularly scheduled meeting.
- c. The Adjutant/Paymaster has the authority, without prior approval, to expend funds for the daily routine operational requirements such as, paper, computer ink cartridges, envelopes, Dues Transmittal, and other items. Expenditures \$500 or over must be approved by the membership at a regular scheduled meeting or by the Detachment Commandant on a case by case basis.
- d. Adjutant/Paymaster also has the authority, without prior approval, to purchase uniform items and accessories from Ship's Store for members, provided such members reimburse the Detachment prior to purchase.

SECTION 113 – DETACHMENT AWARDS.

Awards to individual members and recognition of any non-members will be defined by Detachment officers and will in all cases be consistent with National and Department NC By-Laws.

SECTION 114 – DEATH OF A MEMBER.

Upon notification of the death of a Detachment member, the Detachment Chaplain will immediately perform the duties of his office as defined in Marine Corps League National By-Laws and Administrative Procedures.

Detachment Chaplain will inform Department NC Headquarters of a member death utilizing the official Notice of Death form, in a timely manner.

It shall be the duty of all Detachment members who are not prevented by distance or other unavoidable cause to attend the funeral services of a deceased member.

SECTION 115 – CUSTODIAN OF DETACHMENT BY-LAWS.

The Detachment Judge Advocate shall retain the original signed copy of Detachment By-Laws in his possession and ensure that any additions or amendments are incorporated therein.

CERTIFICATION
Marine Corps League, Outer Banks Detachment #1264
By-Laws

CERTIFICATION

I, Doug Wendling, Commandant of the Marine Corps League, Outer Banks Detachment do hereby certify that the Detachment Bylaws contained herein were approved by the membership of the Outer Banks Detachment.

/s/Doug Wendling
Doug Wendling

23 June 2007
Date

BYLAWS APPROVAL

I, John P. Staffieri, Judge Advocate, Department of North Carolina, Marine Corps League, do hereby certify that the Bylaws of the Outer Banks Detachment, as contained herein, are in compliance with the Department of North Carolina Bylaws and the National Bylaws and the Administrative Procedures of the Marine Corps League.

/s/John P. Staffieri
John P. Staffieri

23 June 2007
Date